

Virtual Classroom Expectations for Students and Parents/Guardians



Behavioral Expectations for Students

- All school rules, regulations and conduct should be followed while in the online learning environment. All laws must also be followed.
- Students should always be respectful and courteous to authority, including teachers and administrators. They should not disrupt or distract the class and should not interfere with the teacher's ability to instruct the class in any way.
- Students should also be respectful and courteous to other students. Inappropriate, offensive, discriminatory or threatening comments and/or disruptive behavior by any participants during Google Classroom/Google Meet virtual class sessions will not be tolerated.
- Login credentials must not be shared. Sharing of login information violates other students' and teachers' rights to confidentiality and could allow class participation by unauthorized persons and/or lead to disruptive behaviors that detract from a productive and positive learning environment.
- Students should not misrepresent or falsify their identity. Nor should they refuse to identify themselves to their teacher.
- There should be no other onlookers that are not part of the class. Non-students should not login to a Google Classroom without authorization. Students should not share classroom links. Other family members or non-students should not be visible, by webcam, during virtual class.
- While engaged in online classroom activities, students should not allow anything other than their face and their voice (at appropriate times) to be seen or heard in the Google Classroom or Google Meet.
- It is typical virtual meeting courtesy to remain muted unless called upon by the teacher to speak (then the student should unmute).
- It is best for students to have a work station for online school that is free from distractions and noises. However, muting while in online class gatherings, prevents unexpected distractions (crying baby, dog barking, music or TV) from distracting the entire class. There also should never be visual distractions visible in the background behind students.
- The best background for a virtual classroom is a solid color wall. The goal is to minimize distractions for other students. Things that would not be allowed in school should not be visible on camera such as weapons, offensive signage or artwork, alcoholic beverage bottles or other prohibited substances.
- The virtual environment should resemble the in-person environment as much as possible. Students should not have a virtual "show and tell" with toys, pets and any other item that would not be permitted in class.
- Showing pornography, exhibiting lewd behavior or making lewd comments is not permitted in the virtual classroom environment or in person. Such activity violates the code of conduct and will result in disciplinary action. Such behavior

could also result in legal implications potentially including being registered on the National Sex Offender list.

- Typical classroom dress code should be followed at all times and students should sit in an upright position similar to their posture in a school setting.
- Obscene, vulgar or discriminatory language is not permissible and students may not speak to students or teachers in a demeaning or derogatory manner.

Privacy Guidelines for Parents/Guardians

To maintain a positive, productive learning environment and assure confidentiality for students and teachers during distance learning, all parents/guardians are asked to follow these privacy guidelines.

- Google Classroom/ Meet virtual check-ins are designed for students. To prevent disruptions to the learning environment, parents/guardians should not actively participate in check-in sessions, although parents/guardians may assist their child with technology and/or remain nearby.
- If a parent would like another caregiver to have access to a virtual classroom, a third-party consent form must be signed and emailed to the child's teacher such as a virtual pod supervisor, family friend or relative providing childcare, or daycare worker. [Use this link](#) to access a consent form.
- Do not video record, audio record, photograph, live stream, or transmit in any other way any part of a Google Classroom/ Meet virtual check-in and do not share on social media.
- Any confidential or personally identifiable information related to students participating in Google Classroom/ Google Meet virtual check-ins should not be collected, discussed or shared.
- Parents/guardians should not engage with students during Google Meet virtual check-ins. If you need to speak with your child during a check-in session, first mute your child's microphone.
- If a parent/guardian has a question, please email your student's teacher rather than interrupting class.