

## Special Ed Exit – Marking Students That are Dismissed From SpEd

- Index -> Student Information -> General -> Enrollment tab
- Click on the current line of enrollment
- Scroll down to the Special Ed fields
- Change “Special Ed Status” field to N: No
- Enter a Special Ed Exit Date
- Leave the area of exceptionality until the following school year
- Click the Save button

The screenshot shows the 'Special Ed Fields' section of a software interface. The 'Special Ed Status' dropdown menu is set to 'N: No'. The 'Area of Exceptionality' dropdown is set to '3: Speech/Language Impairment'. The 'Special Ed Environment' dropdown is set to '1: General Education classroom for at least 80%'. The 'Special Ed Exit Date' is set to '09/22/2009'. The 'Special Ed Exit Reason' dropdown is empty. The 'Extended Year' dropdown is set to 'N: No'. The 'Babies C' dropdown is set to 'N: No'. A red box highlights the 'Special Ed Status' and 'Special Ed Exit Date' fields. Below the form, the text 'FTE Reporting Segments' is visible.

- Index -> Student Information -> General -> Programs tab
- Click the Special Ed flag
- Enter an End Date
- Click the Save button

The screenshot shows the 'Program Participation Editor' and 'Program Participation Detail' sections. The 'Program Participation Editor' table has the following data:

Program	Start Date	End Date	User Warning
Special Ed	08/01/2008		

The 'Program Participation Detail' section shows the following information:

- \*Program: Special Ed
- \*Start Date: 08/01/2008
- End Date: 09/21/2009
- Eligibility Start Date: [Empty]
- Eligibility End Date: [Empty]
- User Warning: [Empty]

A red box highlights the 'End Date' field in the 'Program Participation Detail' section. A warning message states: 'This program is flagged.'