

Change Household Phone Number

- Navigate to Student Information -> General
- Select the "Student Contact Maintenance" tab
- Change the phone number
- Click save

The screenshot displays a web application interface with a navigation menu at the top. The menu includes tabs for Summary, Enrollments, Schedule, Attendance, Flags, Grades, Transcript, Credit Summary, and Asse. Below this, a secondary row of tabs includes Fees, Documents, Contact Log, AdHoc Letters, Page 3, Cafeteria Balance, and Student Contact Maintenance. The 'Student Contact Maintenance' tab is highlighted with a red box. Below the navigation, a yellow header bar contains a 'Save' button. The main content area shows a form titled 'Household Phone Info: Smith'. The form contains a text input field for the phone number, which is currently set to '(770) 228 - 6799' and is circled in red. To the right of the phone number field is a checkbox labeled 'Private'. Below the phone number field, there is a section labeled 'Members:' followed by a list of names and phone numbers, which is partially obscured by a white box.