

# GRIFFIN-SPALDING COUNTY SCHOOL SYSTEM RESIDENCY AFFIDAVIT REQUIREMENTS

## **Parent Services Center**

234 E Taylor Street  
Griffin, Georgia 30224

## **Student Services**

770-229-3710 EXT 10335

## **Central Registration**

Phone: 470-771-4259

Fax: 770-228-8684

[www.spalding.k12.ga.us](http://www.spalding.k12.ga.us)



Parents/guardians who do not have a lease, mortgage, or property deed in the name of the parent/guardian will need to complete a Residency Affidavit to declare that the parent/guardian lives with another person. The parent/guardian and the person the parent/guardian lives with must both sign the affidavit.

### **THE PARENT/GUARDIAN WILL NEED TO BRING:**

- Photo ID
- Proof of Residency – one proof from the following list in the name of the parent/guardian with current address:
  - Georgia driver's license or Georgia identification card issued in the last 30 days and the address on the identification is the same as the residential address
  - Bank Statement
  - Pay Stub
  - Letter from Employer or Government Agency
  - Voter Registration Card
  - Connection Letter from Utility Company
  - Mail Forwarding Order from the United States Postal Services

### **THE HOMEOWNER/LEASEHOLDER WILL NEED TO BRING:**

ONE OF THE FOLLOWING:

- Mortgage statement/payment – dated with name and address
- Current property tax bill/statement of value
- Rental agreement – must include the address, names of all people living in the house, the name of the lease holder/company, expiration date, and signatures.

AND ONE OF THE FOLLOWING:

- Utility service contract or bill, landline telephone bill, or cable TV bill (current within 45 days) – name and address must appear on statement.
- Homeowner's insurance policy/receipt- must be dated and show name and address
- Income tax form with address – most recent year ONLY